

Louisiana Board of Massage Therapy

9619 Interline Ave, Suite B

Baton Rouge, LA 70809

225-756-3488



Jeff Landry
Governor

Notice: Changes in Office Policy Regarding Walk-Ins – **Appointments Only - Effective 9/9/2024**

For security reasons, the Louisiana Board of Massage Therapy **will no longer be accepting walk-ins at the office.** Visitors will be required to schedule appointments in advance and unfortunately, there can be no exceptions. At the time of scheduling, visitors will be required to provide the names of each person scheduled for the appointment. In addition, as a state office all visitors will be required to show a government issued ID upon arriving.

There will be no additional changes to the administrative functions of the office and office hours will remain the same. If you have any questions please continue to contact the office via phone or email; we are happy to assist.

As a reminder, most information and instructions can be located on our website or handled by phone call.

Website: www.labmt.org
To contact the office via email: admin@labmt.org / Info@labmt.org
For appointment Scheduling: 225-756-3488

Kindest regards,

Louisiana Board of Massage Therapy



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Louisiana **Professional License Registration**

Registration Fee: First Year Pro-rated Fee

The fee is determined by the month in which the registration is submitted.

April – August = \$125.00

September – December = \$80.00

January – March = \$75.00

Cashier's Check or Money Order Only – Payable to LBMT

Questions: info@labmt.org

1. **Know the Law**

As a professionally licensed massage therapist, you are solely responsible for understanding all Laws, Rules, Regulations and Standards that govern the profession of massage therapy in Louisiana. Visit the Louisiana Law link on the LBMT website. <https://www.labmt.org/law>

2. **Registration**

Approved applicants must register their license within **45 days** from the date in which the application was approved. If past 45 days, the application process will need to be completed again. Registrations can be done online through your personal LABMT account or by completing this form and mailing to the office.

Incomplete registration forms will be returned. The board office may contact the registrant for clarification if needed on any information submitted. If the board office requires review by the Board members, the registrant will be notified in writing. An approval email will be sent once the registration is processed. After approval the license will be available for printing from your personal dashboard.

3. **Once Approved**

It is the responsibility of the Licensed Massage Therapist to read notifications received via email and/or USPS as well as the visit the website regularly for changes in processes, policies, laws, rules and standards. It is the responsibility of the Licensed Massage Therapist to respond to any correspondence sent via email or USPS in the timeframe required if indicated. Information will be sent to the email/ mailing address submitted to the board and on record.

4. **Notification Changes**

Licensees are required to notify the Board office of any changes regarding working locations, address/email changes, name changes etc.. Please visit the download forms page on the LBMT website under Massage Therapist for more information.

5. **Renewals & Continuing Education (C.E.U's)**

First year applicants are not required to take CEU's their first year. After the first year it is the Licensees responsibility to only take Louisiana State Approved continuing education as shown on the LABMT website and that certificates submitted have the required approved **LCEU#** on the certificate. Each license expires March 31st each year regardless of when the initial registration was completed. Each Licensed Massage Therapist has 3 months to renew their professional license between January 1st and March 31st, this is ample time to renew your license so no extensions or waivers can be given.

6. **Working Location (Establishment Solo Practitioner Registration / Establishment License)**

Before working, visit the labmt.org website, Massage Establishments, "FAQ's Massage Establishment" page to ensure you are in compliance in regards to your working location. <https://www.labmt.org/site431.php>. As a reminder, it is a violation of the law to work at an unlicensed establishment.

Contact Information

First		Initial		Last	
Email					
Phone Number					

Home Address: This must be a place of residence – cannot be a place of business

Street					
Suite/Apt#		City			
State				Zip	

Mailing Address:

Street					
Suite/Apt#		City			
State				Zip	

Name of Professional Location #1

If you have no other address were you are working, please put your home address in this location.

Home (P.O. Box will not be accepted) Hide this location from searches **Yes** **No**

Street					
Suite/Apt#		City			
State				Zip	

Professional Location #2

Establishment Name				Establishment #	
Establishment Address					
Suite #		City		State	Zip
Business Phone					

Professional Location #3

Establishment Name				Establishment #	
Establishment Address					
Suite #		City		State	Zip
Business Phone					

Professional Location #4

Establishment Name		Establishment #	
Establishment Address			
Suite #		City	
		State	
Business Phone			

Professional Location #5

Establishment Name		Establishment #	
Establishment Address			
Suite #		City	
		State	
Business Phone			

I certify that:

Registrant confirms to obey the laws, rules and standards of this state and maintain the honor and dignity of the profession Registrant further confirms that all of the statements and representations contained in the registration are true and correct and understands that if any such statement and/or representations are found to be false it shall be a basis to have the license suspended or revoked by the Louisiana Board of Massage Therapy at any time. Applicant further acknowledges that responsibility to keep applicant's licensure current and stay informed of any changes in the law, rules and regulations and policy relative to the practice of Massage Therapy in the state of Louisiana.

Print Name: _____

Date: _____

Signature: _____