

# Louisiana Board of Massage Therapy

9619 Interline Ave, Suite B

Baton Rouge, LA 70809

225-756-3488



Jeff Landry  
Governor

## **Notice: Changes in Office Policy Regarding Walk-Ins – **Appointments Only - Effective 9/9/2024****

For security reasons, the Louisiana Board of Massage Therapy **will no longer be accepting walk-ins at the office.** Visitors will be required to schedule appointments in advance and unfortunately, there can be no exceptions. At the time of scheduling, visitors will be required to provide the names of each person scheduled for the appointment. In addition, as a state office all visitors will be required to show a government issued ID upon arriving.

There will be no additional changes to the administrative functions of the office and office hours will remain the same. If you have any questions please continue to contact the office via phone or email; we are happy to assist.

As a reminder, most information and instructions can be located on our website or handled by phone call.

Website: [www.labmt.org](http://www.labmt.org)  
To contact the office via email: [admin@labmt.org](mailto:admin@labmt.org) / [Info@labmt.org](mailto:Info@labmt.org)  
For appointment Scheduling: 225-756-3488

Kindest regards,

Louisiana Board of Massage Therapy



Louisiana Board of Massage Therapy  
 9619 Interline  
 Suite B  
 Baton Rouge, LA 70809  
 225-756-3488  
 www.labmt.org

**Notice of Intent to Contest Violation**

Questions: [info@labmt.org](mailto:info@labmt.org)

**FINES AND PENALTY SCHEDULE**

Under authority granted by Louisiana Massage Therapists and Massage Establishment Act, to be uniform in the administration of fines and penalties for violations of the Louisiana Massage Therapists and Massage Establishment Act or the Professional and Occupational Standards for Massage Therapists, the Louisiana Board of Massage Therapy (“Board”) adopted a Fine and Penalty Schedule in 2013 to address violations noted on any inspection report, audit, administrative office audit or otherwise brought to the attention of the Board. To review the full Fines and Penalty Schedule please visit our website at [www.LABMT.org](http://www.LABMT.org),

**Notice of Intent to Contest Violation**

This notice must be received at the office within 15 days of the initial violation

<b>Date of Initial Violation</b>	
----------------------------------	--

**For Establishment**

<b>Establishment Name</b>		<b>Establishment #</b>	
<b>Owner / Agent Name</b>			
<b>Establishment Address</b>			
<b>Suite #</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Phone #</b>			

**For Licensee**

<b>Licensee Name</b>		<b>License #</b>	
<b>Owner / Agent Name</b>			
<b>Address</b>			
<b>Suite #</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Phone #</b>			

**Right to Contest Violations:**

If a licensee or provider desires to contest any violation issued by the Board, Notice of Intent to Contest the violation must be provided **in writing to the Board office within 15 days the date of the Notice of Violation (or emailed to admin@labmt.org)**. A Notice of Intent to Contest form shall be found on the LBMT website or is available from the Board office. Upon receipt of such notice to contest, the contesting party will be advised as to the right for a formal disciplinary hearing or other options to resolve the matter. If scheduled, the contesting party will be provided with a Notice of Formal Disciplinary Hearing will include the date, time and location of the hearing, right to representation, and options as to how the hearing will be conducted.

**Information Regarding Violation:**

Each violation being contested will need to be listed separately and shall include the Violation being contested and the basis to contest the violation. The basis for challenging the violation should be set forth with specific detail. An evaluation of the reasons will be made and depending on the finding, the matter may be resolved without an administrative hearing.

<b>Violation #1</b>
<b>Reason for Contesting Violation #1</b>

<b>Violation #2</b>
<b>Reason for Contesting Violation #2</b>

**Violation #3**

**Reason for Contesting Violation #3**

**Violation #4**

**Reason for Contesting Violation #4**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_