

LOUISIANA BOARD OF MASSAGE THERAPY
MEETING MINUTES
JUNE 5, 2015

I. CALL TO ORDER

LINDA STRICKLAND CALLED TO ORDER THE REGULAR MEETING OF THE LOUISIANA BOARD OF MASSAGE THERAPY AT 10:00 AM ON JUNE 5TH, 2015 AT THE LOUISIANA STATE ARCHIVES, 3851 ESSEN LANE, BATON ROUGE, LA 70802

ROLL CALL

THE FOLLOWING PERSONS WERE PRESENT:

SHARI HARTER, SECRETARY
FAITH MILLER, TREASURER
LINDA STRICKLAND, CHAIRPERSON
COLLEEN CURRAN, MEMBER
SALLYE RAYMOND, CIO & CE REVIEWER
ROBIN ALEXANDER, MEMBER
ABSENT: DR. TIM HOBBS, MEMBER

FAITH MILLER MOTIONED TO ADD PUBLIC COMMENT TO THE AGENDA UNDER ROLL CALL. ROBIN ALEXANDER 2ND. ALL APPROVED.

II. OATH OF OFFICE

LINDA STRICKLAND, CHAIRPERSON, SWORE ROBIN ALEXANDER, NEW BOARD MEMBER IN OFFICE.

III. PUBLIC COMMENT

SALLYE RAYMOND MOTIONED TO ALLOW THE PUBLIC TO SPEAK FOR 5 MINUTES AT LEAST TWICE WITH THE BOARD'S DISCRETION TO ALLOW MORE TIME IF NEEDED. COLLEEN CURRAN 2ND. ALL APPROVED.

IV. APPROVAL OF MINUTES

SALLYE RAYMOND MOTIONED TO READ THE MINUTES FROM THE LAST MEETING. COLLEEN CURRAN 2ND. ALL APPROVED.

A. SALLYE RAYMOND MOTIONED TO AMEND THE MINUTES, ITEM 3, TO BE CORRECTED TO 2014. COLLEEN CURRAN 2ND. ALL APPROVED.

- B. FAITH MILLER MOTIONED TO APPROVE THE MINUTES FROM THE PREVIOUS MEETING WITH THE AMENDMENT OF ITEM 3. COLLEEN CURRAN 2ND. ALL APPROVED.

IV. TREASURER REPORT

FAITH MILLER REVIEWED THE FINANCIALS WITH THE BOARD.

V. MARY SUE STAGES, CPA REVIEWED THE BUDGET WITH THE BOARD.

- A. FAITH MILLER MOTIONED TO ACCEPT THE BUDGET FOR 2016, COLLEEN CURRAN 2ND. ALL APPROVED.

VI. EXECUTIVE DIRECTOR REPORT

RHONDA MCMANUS GAVE THE REPORT.

- A. THE HEALTH INSURANCE PREMIUMS WILL INCREASE AS OF JULY 1ST, 2015.
- B. THE RENEWAL SEASON HAD NO MAJOR ISSUES THIS YEAR. ALL ONLINE AND MANUAL APPLICATIONS WERE COMPLETED BY APRIL 15TH, 2015.
- C. WE HAD 12 COMPLAINTS SINCE THE LAST MEETING. ALL HAVE BEEN ADDRESSED.

OLD BUSINESS

VII. LEGAL

- A. FAITH MILLER MOTIONED FOR THE BOARD TO GO INTO EXECUTIVE SESSION, COLLEEN CURRAN 2ND. ALL APPROVED.
- B. ROBIN ALEXANDER MOTIONED TO END EXECUTIVE SESSION AND MOVE TO REGULAR SESSION AT 12:33 PM. COLLEEN CURRAN 2ND. ALL APPROVED.
- C. FAITH MILLER MOTIONED TO AUTHORIZE UP TO THE AMOUNT DISCUSSED IN EXECUTIVE SESSION THE DISCOVERY IN EXISTING LITIGATION.
- D. FAITH MILLER MOTIONED TO AUTHORIZE COUNSEL TO RESOLVE THE ISSUE WITH THE OPPOSING COUNSEL IN THIS LITIGATION AS WELL. SALLYE RAYMOND 2ND. ALL APPROVED.

VIII. ATTENDANCE RECORDS

LINDA STRICKLAND TEMPORARILY PASSED ON THE DELGADO COMMUNITY COLLEGE BECAUSE THE REPRESENTATIVE WAS NOT IN THE ROOM.

- A. KRISTY PENA SPOKE TO THE BOARD ON HER SITUATION.
- B. DELGADO COMMUNITY COLLEGE/ATTENDANCE RECORDS.

1. SALLYE RAYMOND MOTIONED IN THE ABSENCE OF SCHOOL ATTENDANCE RECORDS THAT THE BOARD ACCEPTS A SIGNED, WRITTEN LETTER FROM THE PROFESSOR CONFIRMING ATTENDANCE OF AT LEAST 90% OF THE CLASS. COLLEEN CURRAN 2ND. ALL APPROVED.

IX. FARB COMPREHENSIVE REGULATORY TRAINING

- A. FAITH MILLER MOTIONED TO APPROVE PAYMENT FOR THE ATTENDANCE OF THE FARB TRAINING. SALLYE RAYMOND 2ND. ALL APPROVED.

X. CONTRACT FOR COMPUTER SERVICES - NETSHAPERS

- A. FAITH MILLER MOTIONED TO AUTHORIZE RHONDA MCMANUS TO NEGOTIATE A CONTRACT WITH NETSHAPERS UP TO THE AMOUNT OF \$130,000 TO BE SIGNED BY THE CHAIR. COLLEEN CURRAN 2ND. ALL APPROVED.

NEW BUSINESS

XI. APPLICATIONS FOR LICENSURE

SALLYE RAYMOND MOTIONED TO ENTER INTO EXECUTIVE SESSION AT 1:47 PM. FAITH MILLER 2ND. ALL APPROVED.

SALLYE RAYMOND MOTIONED TO COME OUT OF EXECUTIVE SESSION AT 2:03 PM. FAITH MILLER 2ND. ALL APPROVED.

- A. SALLYE RAYMOND MOTIONED TO ACCEPT AARON BERNARD'S APPLICATION FOR LICENSURE ACCORDING TO OPTION 1 - APPROVE. COLLEEN CURRAN 2ND. 3 YES, 2 OBSTAINED. THE YES VOTE CARRIES.

LINDA STRICKLAND ASKED FOR A 10 MINUTE BREAK AT 2:05 PM. ALL APPROVED.

LINDA STRICKLAND CALLED THE MEETING TO ORDER AT 2:18 PM.

XII. ELECTION OF VICE CHAIR AND OTHER OFFICERS AS NEEDED

- A. LINDA STRICKLAND ASKED FOR THE ELECTION OF OFFICERS TO BE TABLED UNTIL THE NEXT MEETING, AUGUST 14, 2015. ALL APPROVED.

XIII. ESTABLISH STANDARDS FOR VIDEOTAPING

- A. FAITH MILLER MOTIONED THAT ANYONE WISHING TO VIDEO A MEETING SHALL DO SO BEHIND THE SEATED PUBLIC GUESTS. COLLEEN CURRAN 2ND. ALL APPROVED.

XIV. PUBLIC AWARENESS CAMPAIGN

RHONDA MCMANUS SUGGESTED FOR THE BOARD TO LAUNCH A PUBLIC AWARENESS CAMPAIGN.

A. COLLEEN CURRAN MOTIONED TO AUTHORIZE RHONDA MCMANUS TO MOVE FORWARD TO SEEK A MARKETING FIRM FOR THE PUBLIC AWARENESS CAMPAIGN. FAITH MILLER 2ND. ALL APPROVED.

XV. FSMTB

RHONDA MCMANUS COVERED THE DETAILS OF MEMBERSHIP RENEWAL.

- A. SALLYE RAYMOND MOTIONED TO RENEW THE STATE BOARD'S MEMBERSHIP WITH THE FSMTB. COLLEEN CURRAN 2ND. ALL APPROVED.
- B. ANNUAL CONFERENCE OF FSMTB. OCTOBER 8TH – 10TH.

LINDA STRICKLAND TABLED THE DISCUSSION ON THE ANNUAL CONFERENCE UNTIL THE AUGUST 14TH MEETING.

XVI. MASSAGE ESTABLISHMENTS

- A. INTERPRETATION OF PHYSICIAN OFFICES WAS DISCUSSED.

XVII. EDUCATIONAL REQUIREMENTS

- A. 500 HOUR BREAKDOWN DISCUSSION.

XVIII. SCHOOLS OFFERING MASSAGE THERAPY SERVICES.

- A. ROBIN ALEXANDER MOTIONED FOR A REMINDER LETTER TO BE SENT TO ALL SCHOOLS OFFERING MASSAGE THERAPY UNDER OUR JURISDICTION DO NEED TO HAVE AN ESTABLISHMENT LICENSE ON THE PREMISES. SHARI HARTER 2ND. ALL APPROVED.

XIX. CONTINUING EDUCATION PROGRAMS

- A. LINDA STRICKLAND TABLED TAPING UNTIL THE MEETING IN AUGUST.
- B. LINDA STRICKLAND TABLED RAIN DROP THERAPY UNTIL THE MEETING IN AUGUST.

XX. LICENSE DENIAL APPEALS – RULE REVISION

- A. FAITH MILLER MOTIONED TO HAVE AN INVESTIGATION INTO AN APPEAL PROCESS. COLLEEN CURRAN 2ND. ALL APPROVED.

XXI. SALLYE RAYMOND MOTIONED TO ADJOURN THE MEETING AT 4:00 PM. COLLEEN CURRAN 2ND. ALL APPROVED.

MINUTES SUBMITTED BY:

SHARI HARTER, SECRETARY

