

LOUISIANA BOARD OF MASSAGE THERAPY

MEETING MINUTES

NOVEMBER 14TH, 2014

I. CALL TO ORDER

MARY DONKER SYVERTSEN CALLED TO ORDER THE REGULAR MEETING OF THE LOUISIANA BOARD OF MASSAGE THERAPY AT 10:00 AM ON NOVEMBER 14TH, 2014, AT THE LOUISIANA MUNICIPAL ASSOCIATION, 700 NORTH 10TH STREET, BATON ROUGE, LA 70802.

II. ROLL CALL

THE FOLLOWING PERSONS WERE PRESENT:

MARY DONKER SYVERTSEN

LINDA STRICKLAND

SHARI HARTER

FAITH MILLER

SALLYE RAYMOND

ABSENT:

COLLEEN CURRAN

DR. TIM HOBBS

III. APPROVAL OF THE MINUTES FROM LAST MEETING

SALLYE RAYMOND MOTIONED TO APPROVE THE MINUTES AS WRITTEN. LINDA STRICKLAND 2ND. ALL APPROVED.

IV. TREASURERS REPORT

FAITH MILLER REVIEWED THE FINANCIALS WITH THE BOARD.

V. EXECUTIVE DIRECTORS REPORT

A. RHONDA MCMANUS GAVE THE EXECUTIVE DIRECTORS REPORT.

1. RHONDA MCMANUS ATTENDED A QUARTERLY EXECUTIVE DIRECTORS MEETING.

2. THERE WERE 12 COMPLAINTS SINCE LAST MEETING. ALL COMPLAINTS HAVE BEEN ADDRESSED.

VI. OLD BUSINESS

A. AGREED UPON PROCEDURES WERE COVERED BY RHONDA MCMANUS

B. ATTENDANCE – TITLE 46, PART XLIV, CHAPTER 11, §1101, C

1. RHONDA MCMANUS STATED THAT A LETTER WAS MAILED TO ALL SCHOOLS STATING THE ATTENDANCE RECORDS POLICY AS A REMINDER

C. FEDERATION OF STATE MASSAGE THERAPY BOARDS

1. RHONDA MCMANUS COVERED THE UPDATE ON THE FEDERATION OF STATES MASSAGE THERAPY BOARD ANNUAL CONFERENCE.

D. LEGAL

1. INJUNCTION

a. FAITH MILLER MADE A MOTION TO TABLE THE DISCUSSION ON THE INJUNCTION UNTIL THE NEXT BOARD MEETING. LINDA STRICKLAND 2ND. ALL APPROVED.

E. RULES – TITLE IV 46, PART XLIV

1. LINDA STRICKLAND MADE A MOTION TO TABLE THE RULES - TITLE IV 46, PART XLIV UNTIL THE NEXT BOARD MEETING. FAITH MILLER 2ND. ALL APPROVED.

F. LITIGATION

1. FAITH MILLER MOTIONED TO MOVE THE LITIGATION DISCUSSION TO THE LAST ITEM BEFORE LUNCH. LINDA STICKLAND 2ND. ALL APPROVED.

VII. NEW BUSINESS

A. 2015 MEETING DATES

FEBRUARY 20TH

JUNE 5TH

AUGUST 14TH

NOVEMBER 13TH

FAITH MILLER MOTIONED TO ACCEPT THE PROPOSED 2015 BOARD MEETING DATES. SALLYE RAYMOND 2ND. ALL APPROVED.

B. POLICY FOR MAIL

1. LINDA STRICKLAND MADE A MOTION FOR MAIL RECEIVED AT THE BOARD OFFICE, ADDRESSED TO A BOARD MEMBER, MAY BE OPENED BY THE BOARD OFFICE, SCANNED IN AND SENT TO THE BOARD MEMBER. SALLYE RAYMOND 2ND. ALL APPROVED.

C. NATIONAL CERTIFICATION BOARD FOR THERAPEUTIC MASSAGE AND BODYWORK WILL NO LONGER OFFER A NATIONAL EXAM FOR INITIAL LICENSURE AS OF 11/01/14.

D. FIREFLY DIGITAL

1. RHONDA MCMANUS DISCUSSED PROBLEMS WE ARE CURRENTLY HAVING WITH FIREFLY DIGITAL. RHONDA MCMANUS ASKED THE BOARD TO ALLOW HER TO CONTACT OTHER COMPUTER SOFTWARE COMPANIES FOR PRICING AND SERVICES OFFERED BEFORE SIGNING A NEW CONTRACT WITH FIREFLY DIGITAL.

LINDA STRICKLAND MOTIONED TO ALLOW RHONDA MCMANUS AND STAFF TO CONTINUE TO CREATE A SEARCH FOR A NEW COMPUTER COMPANY TO ADDRESS OUR SOFTWARE NEEDS. FAITH MILLER 2ND. ALL APPROVED.

E. STATE TRAVEL

1. OUR STATE ATTORNEY IS WORKING ON GUIDELINES FOR STATE BOARD TRAVEL.
2. THE EXECUTIVE DIRECTORS GROUP WOULD LIKE TO DRAFT A LETTER ASKING TO BE EXEMPT FROM THE STATE TRAVEL REQUIREMENTS.

FAITH MILLER MOTIONED TO ALLOW RHONDA MCMANUS TO PARTICIPATE IN THE EXECUTIVE DIRECTORS GROUP WHEN DRAFTING THE LETTER ASKING TO BE EXEMPT FROM STATE TRAVEL REQUIREMENTS. LINDA STRICKLAND 2ND. ALL APPROVED.

VIII. PUBLIC COMMENT

IX. EXECUTIVE SESSION

LINDA STRICKLAND MADE A MOTION TO ENTER INTO EXECUTIVE SESSION ACCORDING TO THE AGENDA. FAITH MILLER 2ND. ALL APPROVED.

LINDA STRICKLAND MADE A MOTION TO COME OUT OF EXECUTIVE SESSION. FAITH MILLER 2ND. ALL APPROVED.

X. ADJOURNED FOR LUNCH AT 12:00 PM

RECONVENED FROM LUNCH AT 12:24 PM

XI. LINDA STRICKLAND MOTIONED TO ADJOURN THE BOARD MEETING AT 12:25PM. FAITH MILLER 2ND. ALL APPROVED.

MINUTES SUBMITTED BY:

SHARI HARTER, SECRETARY