

**LOUISIANA BOARD OF MASSAGE THERAPY**

**MEETING MINUTES**

**FEBRUARY 20, 2015**

**I. CALL TO ORDER**

**MARY DONKER SYVERSTEN CALLED TO ORDER THE REGULAR MEETING OF THE LOUISIANA BOARD OF MASSAGE THERAPY AT 10:00 AM ON FEBRUARY 20<sup>TH</sup>, 2015, AT THE LOUISIANA STATE ARCHIVES, 3851 ESSEN LANE, BATON ROUGE, LA 70802.**

**II. ROLL CALL**

**THE FOLLOWING PERSONS WERE PRESENT:**

**SHARI HARTER, SECRETARY**

**FAITH MILLER, TREASURER**

**LINDA STRICKLAND, VICE CHAIR**

**MARY DONKER SYVERSTEN, CHAIR**

**COLLEEN CURRAN, MEMBER**

**SALLYE RAYMOND, CIO & CE REVIEWER**

**ABSENT: DR. TIM HOBBS, MEMBER**

**III. APPROVAL OF THE MINUTES NOVEMBER 14<sup>TH</sup>, 2014**

**SALLYE RAYMOND MOTIONED TO APPROVE THE MINUTES AS WRITTEN. COLLEEN CURRAN 2<sup>ND</sup>. ALL APPROVED.**

**IV. TREASURERS REPORT**

**FAITH MILLER REVIEWED THE FINANCIALS WITH THE BOARD.**

**V. EXECUTIVE DIRECTORS REPORT**

**A. RHONDA MCMANUS GAVE THE EXECUTIVE REPORT.**

**1. REMINDER THAT THIS IS RENEWAL SEASON.**

**2. RHONDA MCMANUS REMINDED THE BOARD OF THEIR ANNUAL FILING FOR BOARD MEMBERS WITH THE BOARD OF ETHICS.**

**3. THERE WERE 19 COMPLAINTS SINCE LAST MEETING. ALL COMPLAINTS HAVE BEEN ADDRESSED. RHONDA MCMANUS STATED THAT COMPLAINTS ARE INCREASING.**

**VI. OLD BUSINESS**

**A. RULES – TITLE 46, PART XLIV. RHONDA MCMANUS ASKED FOR THE BOARD TO CONSIDER NOT OPENING THE RULES AND ALLOW TIME FOR THE FEDERATION OF STATE MASSAGE THERAPY BOARDS TO PRESENT THEIR RECOMMENDATIONS FOR CE'S.**

**FAITH MILLER MOTIONED TO TABLE THE CHANGING OF THE RULES TO A LATER DATE. LINDA STRICKLAND 2<sup>ND</sup>. ALL APPROVED.**

**B. LEGAL**

**1. LINDA STRICKLAND MOTIONED TO ENTER INTO EXECUTIVE SESSION AT 10:10 AM. COLLEEN CURRAN 2<sup>ND</sup>. ALL APPROVED.**

**2. COLLEEN CURRAN MOTIONED TO COME OUT OF EXECUTIVE SESSION AT 10:23 AM. SALLYE RAYMOND 2<sup>ND</sup>. ALL APPROVED.**

**3. FAITH MILLER MOTIONED TO ALLOW LEGAL COUNSEL TO PERSUE INJUNCTIONS AS RECOMMENDED BY THE BOARD STAFF. SALLYE RAYMOND 2<sup>ND</sup>. ALL APPROVED.**

**4. LINDA STRICKLAND MOTIONED TO AUTHORIZE SPECIAL COUNSEL TO PROCEED WITH ANY ACTION NECESSARY TO ENFORCE PENDING COURT ORDER. SALLYE RAYMOND 2<sup>ND</sup>. ALL APPROVED.**

**VII. NEW BUSINESS**

**A. APPLICATIONS**

**1. FAITH MILLER MOTIONED TO ENTER INTO EXECUTIVE SESSION AT 10:26 AM. LINDA STRICKLAND 2<sup>ND</sup>. ALL APPROVED.**

**2. FAITH MILLER MOTIONED TO COME OUT OF EXECUTIVE SESSION AT 10:46. COLLEEN CURRAN 2<sup>ND</sup>. ALL APPROVED.**

**3. FAITH MILLER MOTIONED TO GRANT BRIANT BELL\_LICENSE CONDITIONAL ON THAT HE COMPLETE ANOTHER FBI BACKGROUND CHECK ON 2016, 2017 RENEWAL. LINDA STRICKLAND 2<sup>ND</sup>. ALL APPROVED.**

**B. OFFICER ELECTIONS**

**1. LINDA STRICKLAND MOTIONED THAT ALL OFFICER ELECTIONS GO INTO EFFECT AT THE NEXT BOARD MEETING. FAITH MILLER 2<sup>ND</sup>. ALL APPROVED.**

2. MARY DONKER SYVERSTEN NOMINATED LINDA STRICKLAND TO BE CHAIRPERSON. FAITH MILLER 2<sup>ND</sup>. ALL APPROVED.

3. LINDA STRICKLAND NOMINATED MARY DONKER SYVERSTEN TO BE VICE CHAIR. FAITH MILLER 2<sup>ND</sup>. ALL APPROVED.

4. FAITH MILLER NOMINATED SALLYE RAYMOND FOR CIO. COLLEEN CURRAN 2<sup>ND</sup>. ALL APPROVED.

5. MARY DONKER SYVERSTEN NOMINATED SHARI HARTER FOR SECRETARY. FAITH MILLER 2<sup>ND</sup>. ALL APPROVED.

6. SALLYE RAYMOND NOMINATED FAITH MILLER FOR TREASURER. COLLEEN CURRAN 2<sup>ND</sup>. ALL APPROVED.

7. MARY DONKER SYVERSTEN NOMINATED SALLYE RAYMOND FOR CEU REVIEWER. COLLEEN CURRAN 2<sup>ND</sup>. ALL APPROVED.

#### C. CONTRACTS

1. LINDA STRICKLAND MOTIONED TO CONTINUE WITH THE DEPARTMENT OF JUSTICE CONTRACT. FAITH MILLER 2<sup>ND</sup>. ALL APPROVED. 5 - YEAS, 1 - ABSENT, 0 - NAYS, 0 – NOT VOTING.

2. FAITH MILLER MOTIONED TO RENEW THE CONTRACT OF KANTROW, SPAHT, WEAVER & BLITZER. LINDA STRICKLAND 2<sup>ND</sup>. ALL APPROVED. 5 - YEAS, 0 - NAYS, 0 – NOT VOTING, 1 - ABSENT.

3. FAITH MILLER MOTIONED TO CONTINUE ADVANCED INVESTIGATIVE TECHNOLOGY LLC, CONTRACT AND INCREASE THE AMOUNT PAID TO \$30,000. LINDA STRICKLAND 2<sup>ND</sup>. ALL APPROVED.

4. SALLYE RAYMOND MOTIONED TO ACCEPT JLH NETWORKING, LLC CONTRACT. FAITH MILLER 2<sup>ND</sup>. ALL APPROVED.

5. LINDA STRICKLAND MOTIONED TO CONTINUE WITH MARY SUE STAGES, CPA. COLLEEN CURRAN 2<sup>ND</sup>. ALL APPROVED.

#### D. COMPUTER SYSTEM AND WEBSITE DEVELOPERS AND MAINTENANCE

1. FAITH MILLER MOTIONED TO ACCEPT NETSHAPERS AS OUR NEW COMPUTER CONTRACT SUBJECT TO APPROVAL OF THE FINAL DOLLAR AMOUNT AT THE NEXT MEETING. LINDA STRICKLAND 2<sup>ND</sup>. ALL APPROVED.

SALLYE RAYMOND MOTIONED TO RECESS UNTIL 12:30. LINDA STRICKLAND 2<sup>ND</sup>. ALL APPROVED.

**MARY DONKER SYVERSTEN CALLED THE MEETING TO ORDER AT 12:30.**

**E. COMPREHENSIVE REGULATORY TRAINING.**

**TRAINING FOR BOARD MEMBERS BY FARB.**

**F. NONSTANDARD PROGRAM OR COURSE STUDY APPLICATIONS**

**1. FAITH MILLER MOTIONED TO APPROVE THE CEU'S FOR SARAH JO FRIDLEY. LINDA STRICKLAND 2<sup>ND</sup>. ALL APPROVED.**

**2. LINDA STRICKLAND MOTIONED TO ACCEPT SANDRA GERHOLD'S APPLICATION FOR CEUS APPROVAL. SHARI HARTER 2<sup>ND</sup>. ALL APPROVED.**

**3. LINDA STRICKLAND MOTIONED TO ACCEPT THE PREVENTION OF AIDS 3 HOUR COURSE AND THE PREVENTION MEDICAL ERRORS 2 HOUR COURSE FOR THE PURPOSE OF CEU'S AND NOT ACCEPT THE FLORIDA LAWS 10 HOUR COURSE FOR REBECCA HOOGLAND. FAITH MILLER 2<sup>ND</sup>. ALL APPROVED.**

**PUBLIC COMMENT**

**DISCUSSION ON CUPPING.**

**SALLYE RAYMOND MOTIONED TO ADJOURN THE MEETING AT 12:55 PM. COLLEEN CURRAN 2<sup>ND</sup>. ALL APPROVED.**

**MINUTES SUBMITTED BY: SHARI HARTER, SECRETARY**